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**Executive Director**  
Sandra Fitzpatrick

## **GENERAL MEETING MINUTES**

Oxford Suites Hotel  
Redding, California

**WEDNESDAY, OCTOBER 15, 2008**

### **I. Call to Order and Pledge of Allegiance**

Commissioner Esquivel called the meeting to order at 1:03 p.m. Commissioner DeNunzio led the Pledge of Allegiance.

### **II. Roll Call, Determine Excused and Unexcused Absences, Establish Quorum**

**Commissioners Present:** Jim Davis, Mike DeNunzio, Celia Esquivel, Erica Goode, Karen Josephson, Richard Lundin, Sharon Monck, Cheryl Phillips, Carlos Rodriguez, Thomas Rowe, Andy Scharlach

**Commissioners Excused:** Connie Chang, Lily Lee Chen, Shannon Glavaz, Hank Lacayo, Jon Pynoos, Havard Staggs, Donna Ueland, Leah Wyman, Benny Yee

**Staff:** Sandi Fitzpatrick, Carol Sewell, Marcella Lopez

**Guests:** Karla Rodriguez, Barbara Swanson, Kenneth Ryan, Emmett Himes

### **III. Introductions**

Commissioner Esquivel invited introductions from all.

### **IV. Approve Agenda**

The October 14-15 meeting agenda was reviewed.

M/S/C (Phillips/Goode)

**TO APPROVE THE OCTOBER 14-15, 2008 CCOA MEETING AGENDA.**

### **V. Approve Minutes from June 4-5, 2008 CCOA Meeting**

The minutes of the June 4-5, 2008 CCoA meeting were reviewed.

M/S/C (Monck/Rowe)

**TO APPROVE THE MINUTES OF THE JUNE 4-5, 2008 CCOA MEETING.**

### **VI. Public Comments**

Keneth Ryan asked what the relationship is between the California Senior Legislature and CCoA. Fitzpatrick explained there is no formal relationship.

### **VII. Chair's Comments**

Commissioner Esquivel welcomed all.

**VIII. Presentation: Elder Women's Initiative: Karla Rodriguez, Special Projects Program Officer, The Women's Foundation of California.**

Ms. Rodriguez reviewed the Elder Women's Initiative, which is focused on assuring equity and well-being for all older women. Themes are health care coverage, mental health services, and transportation. A report on the project's findings will be made available to partners, funders, community organizers and the Legislature. Another project of the Women's Foundation is the Women's Policy Institute, a year-long policy effort to train women to understand, testify on, and write legislation.

**IX. Final Legislative Report for 2007-08 (Carol Sewell)**

Sewell reviewed the final outcome for CCoA's priority legislation.

**X. Bylaws & Operational Procedures Committee Meeting Report**

Commissioner Scharlach chaired in Commissioner Stagg absence.

**A.** Commissioner Scharlach reported that the Committee voted to table a proposed Bylaws amendment that would have allowed the Vice Chair to also chair a standing committee.

**B.** The Committee recommended approval of amendments to Sections 08 C, 08 E, and Section 10 of the Standing Rules.

**C.** The Committee reviewed Government Code Section 7100 regarding appointed commissioners' conflicts of interest. The Committee recommended including the provision in orientation packets and requiring new Commissioners to indicate in writing that they had read and understand the restriction.

M/S/C (Davis/Phillips)

**TO ACCEPT BYLAWS AND OPERATIONAL PROCEDURES COMMITTEE'S RECOMMENDATIONS.**

**XI. Executive Director's Report**

**A. Final Financial Statements for 2007-08**

Fitzpatrick reviewed the CCoA financial statements for the 2007/08 fiscal year.

**B. Financial Statements through September**

Fitzpatrick reported that current financial statements were not available due to the late budget.

**C. Activity Report**

Fitzpatrick reported on staff activities since the last CCoA meeting in June 2008, as included in the agenda packet.

**D. December 2008 meeting update**

Fitzpatrick reviewed December meeting plans. The meeting will be held at the Fullerton Senior Multi-Service Center.

## **XII. Presentation: PSA 2 Senior Conference Outcomes**

### **Barbara Swanson, Executive Director, PSA 2**

Ms. Swanson reported on the outcomes of the conference and thanked the Commissioners for their involvement. She said suggestions from the public included broader community-based partnerships; better resource sharing between departments; increased funding; stronger partnership with the office of emergency services; recognition of the full range of policy solutions for diverse centers; assistance with outside funding opportunities, collaborations and incentives; help in redefining the poverty sustainability rate.

## **XIII. Executive Committee Meeting Reports (Commissioner Esquivel)**

### **A. Meeting of July 16, 2008**

Commissioner Esquivel reported on the July Executive Committee teleconference meeting.

#### **1. California Foundation on Aging: Commissioner Representation and Memorandum of Understanding**

Commissioner Esquivel reported that the MOU between the California Foundation on Aging and CCoA is in place. Commissioners Davis and Ueland are now members of the Foundation Board of Directors. Commissioner Staggs and retired Commissioner Brenda Ross also represent the CCoA's membership. Commissioner Lacayo is a "public" member of the Foundation.

#### **2. Legislative positions taken by Executive Committee**

Commissioner Esquivel reported on legislative positions taken during the July meeting.

#### **3. Executive Committee decision to host a Senior Center Stakeholder Forum on February 4, 2008**

The Executive Committee voted to adopt a Senior Center Initiative and directed staff to proceed with the fundraising and planning necessary to host an event on February 4, 2009 in Sacramento. Commissioner Monck will chair a special committee for this Initiative. Former Commissioner Ayala was asked to participate.

#### **4. Certificates of Appreciation for Senators Padilla and Lowenthal**

The Executive Committee agreed to provide certificates of recognition for Senators Padilla and Lowenthal for their efforts on CCoA-sponsored resolutions.

#### **5. Conflict of Interest Law**

The Executive Committee referred the issue of conflict of interest law to the Bylaws and Operational Procedures Committee.

#### **6. Co-sponsorship of the 2008 Senior Voices Southern California Conference**

The Executive Committee voted to co-sponsor with the Congress of California Seniors the Southern California 2008 Senior Voices Conference.

#### **7. Funding for the State's Alzheimer's Plan**

The Executive Committee authorized the Chair to co-sign a letter pursuing funds for the State Alzheimer's Plan pursuant to SB 491.

M/S/C (Lundin/DeNunzio)

**TO RATIFY ACTIONS TAKEN BY THE EXECUTIVE COMMITTEE DURING THE JULY 16, 2008 MEETING.**

**B. Meeting of October 14, 2008**

The Executive Committee did not have a quorum. The following was discussed:

**1. Appointment of Nominating Committee**

Commissioner Esquivel will be appointing the Nominating Committee. In accordance with the Bylaws, the Nominating Committee will present a slate of nominees for new officers to be voted on at the December meeting.

**2. Potential Revision to 2009 Meeting Schedule**

The Executive Committee discussed rescheduling the August 4-5, 2009 meeting to September 15-16, 2009 to reduce the length of time between meetings.

M/S/C (Davis/Phillips)

**TO RESCHEDULE THE AUGUST 4-5, 2009 CCOA MEETING TO SEPTEMBER 15-16, 2009 IN SACRAMENTO.**

**XIV. New Business**

**A. Senior Center Stakeholder Forum**

Commissioner Monck reported on the work of the Senior Center Forum Planning Advisory Panel.

**B. State Budget Impact on Senior Programs**

Fitzpatrick reviewed the impact of the state budget on senior programs.

**C. Accessible Housing Forum Report**

The agenda packet included proposed language for the Accessible Housing Issue Brief. The document will be released by CCoA and the State Independent Living Council.

M/S/C (Davis/Phillips)

**TO APPROVE THE TEXT FOR THE ISSUE BRIEF.**

Commissioner Rodriguez suggested the Commission consider holding a hearing in 2009 regarding housing that would engage in a dialogue with the California housing industry.

**XV. Commissioner Reports**

Commissioners reported on activities since the June CCoA meeting.

During his report, Commissioner Rodriguez expressed his appreciation for the Commissioners' hard work. He proposed some ideas related to publicity including developing written summaries after each meeting and distributing them to media outlets. Other Commissioners suggested that Commissioners volunteer to write the summaries; another Commissioner suggested that a Committee be formed.

A motion was made by Commissioner Scharlach and seconded by Commissioner Rodriguez that the Chair work with staff to develop an op-ed piece on the theme of Thanksgiving.

The motion was amended by Davis and seconded by Phillips that the Executive Committee review this issue at the December meeting. The motion to amend was approved unanimously.

The main motion as amended (below) was unanimously approved by the Commission.

**THAT THE EXECUTIVE COMMITTEE AT THE DECEMBER MEETING DISCUSS THE SUGGESTION THAT WRITTEN SUMMARIES AND/OR OPINION-EDITORIAL PIECES BE DEVELOPED AFTER EACH MEETING FOR DISTRIBUTION TO MEDIA OUTLETS.**

**XVI. Next Meeting**

Fitzpatrick announced the commission will meet at the Fullerton Senior Center on December 3-4.

**XVII. Adjourn**

The meeting adjourned at 4:40 p.m.